

CITY OF THREE RIVERS CCN WATER SERVICE APPLICATION

Service Address	New Account #
Applicant	Spouse/Co-Applicant
Mailing Address	
Home Telephone	
Driver's License # State	
Date of Birth	
Employer Name	
Work Telephone	

Have you or any family member had previous service with the city?

_____ Yes _____ No

When?

Name & Address of Account:

References (*Please list at least three*)

Name/Telephone/Relation

Name/Telephone/Relation

Name/Telephone/Relation

Do you hereby authorize release of any utility information, credit standing, etc., to be of public information upon request?

Customer Account information may pertain to mailing address, physical address, account standing, etc.

_____ Yes _____ No

I do hereby agree by my signature to pay any and all amounts due to the City of Three Rivers as a result of utility service I have received. If my final bill with the City is an amount larger than my deposit, I agree to pay any additional charges.

Applicant's Signature

Spouse/Co-Applicant

Today's Date

Receipt # _____

Employee Handling Application _____

CITY OF THREE RIVERS
P.O. BOX 398
THREE RIVERS, TEXAS 78071

CITY OF THREE RIVERS UTILITY SERVICE APPLICATION
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The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

_____ White, Not of
Hispanic Origin

_____ Black, Not of
Hispanic Origin

_____ American Indian or
Alaskan Native

_____ Hispanic

_____ Asian or
Pacific Islander

_____ Other
(Specify)

_____ Male
Female

EQUAL OPPORTUNITY PROGRAM

CITY OF THREE RIVERS – CCN 12642
APPLICATION FOR SERVICE

ACCOUNT NAME: _____

RESPONSIBLE PERSON: _____

*** Is Responsible Person _____ Owner? _____ Tenant? ***
(If Tenant, list owner of property _____)

ACCOUNT _____
MAILING Street Address or PO Box _____
ADDRESS: _____
City State Zip Code

RESPONSIBLE PERSON'S _____

TYPE () Single Family Residence/# of persons _____
OF Permanent Home? _____ Part-time/Vacation Home? _____
ACCOUNT: () Business (Trailer Park)
Type? _____ # of spaces? _____
() Ranch/Livestock? _____ Approx. # of Animals
() Farm/Irrigated? _____ Approx. gallons usage

() Other, if so please describe below

(If you need additional space to describe intended use of the property, use the backside of this form.)

SERVICE _____
ADDRESS: Physical Address (Subdivision & Lot #) _____
City County ST Zip
Telephone Number Contact Person

FOR USE BY CITY OF THREE RIVERS ONLY

Application for Service	REQUIRED FOR ALL	Received _____
Property Deed/Contract	Needed? Y or N	Received _____
Survey Map or Property	Needed? Y or N	Received _____
Utility Easement	Needed? Y or N	Received _____
Service Agreement	REQUIRED FOR ALL	Received _____
Approved? _____ By: _____	Date: _____	Acct. # _____

SERVICE STARTED _____ SERVICE TERMINATED _____
METER SERIAL #: _____ METER READINGS: _____

CITY OF THREE RIVERS – CCN 12642

SERVICE AGREEMENT

Agreement made this ____ day of _____, 20__, between the City of Three Rivers operating in both Live Oak and McMullen Counties, Texas (herein called the City) and _____, (herein called the Customer). This utility is governed under the guidelines and rules of the Texas Commission on Environmental Quality (herein called the TCEQ).

Service Address: _____

The City agrees to sell and deliver water to the Customer and Customer agrees to purchase and receive water service from the City, in accordance with the rules and regulations of the TCEQ as amended from time to time by the TCEQ. The City shall require that the owner of the property apply for water service and complete this Service Agreement.

All water service shall be metered with meters to be furnished and installed by the City. This meter and/or connection is for the sole use of the Customer and is to serve water to only one dwelling or only one business, and does not permit the extension of pipe or pipes to transfer water from one property to another, no share, resell, or sub-meter water to any other persons, dwelling, business, or property, etc.

The customer shall pay the City for service hereunder at the rates and upon the terms and conditions set forth in the Rate Schedule as allowed under the City's Tariff through the TCEQ.

In the event the total water supply be insufficient to meet all of the needs of the customers, or in the event there is a shortage of water, the City may prorate the available water among the various customers on such basis as is deemed equitable and under the guidelines of the TCEQ. The City may also prescribe a schedule of hours covering the use of water for gardening purposes; provided that, if at any time the total water supply be insufficient to all of the needs of the customers, the City must first satisfy all of the needs of all customers for domestic purposes before supplying any water for livestock purposes and must satisfy all of the needs of the customers for both domestic and livestock purposes before supplying any water for gardening purposes.

The Customer shall install at his own expense a shut-off valve and a service line from the water meter to point of use, and be responsible for the maintenance of it.

The customer shall hold the City harmless from any and all claims or demands to real or personal property occurring from the point the Customer ties on to the water meter to the final destination of the line installed by the Customer. The Customer agrees, and by signing this document does so grant, to the City an easement of right-of-way for the purpose of installing, maintaining, and operating such pipelines, meters, valves, and any other equipment which may be deemed necessary for the City on such form as is required by the City.

The City shall have the right to locate a water service meter and the pipe necessary to connect the meter on the property of the customer at a point to be chosen by the City and shall have access to its property and equipment located under the City's premises at all reasonable times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service shall have the right to remove any of its property from the Customer's premises.

The City's authorized employees shall have the access to the Customers property or premises at all reasonable times for the purpose of inspecting for possible violations between the City and any unknown or non-portable water supply, as well as any other undesirable plumbing practices as described by the appropriate regulatory authority.

The Customer shall be responsible for notifying the City of any change of billing address or phone number. The Customer shall notify the City of any intent to change the use of the property from what was originally applied for and shall be required to file a new Application for Service form. The Customer shall also notify the City immediately of any sale or lease or other change in ownership or occupancy of the property, so that the Customer's account can be settled and service terminated. If Customer fails to do so, then they shall continue to be held responsible for the account.

By signing below the Customer acknowledges that they have read and understood all of the contents of this document and shall abide by all of its terms.

ACCEPTED AND AGREED:

Customer's Signature

Customer's Phone Number

Billing Address

City

State

Zip Code

ACCEPTED AND APPROVED: _____

City of Three Rivers

CITY OF THREE RIVERS

SERVICE AGREEMENT

I. PURPOSE. The City of Three Rivers (CCN **12642**) is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the City of Three Rivers (CCN 12012) will begin service. In addition, when service to an existing connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.

II. RESTRICTIONS. The following unacceptable practices are prohibited by State regulations.

- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
- B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated to the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- C. No connection which allows water to be returned to the public drinking water supply is permitted.
- D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
- E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

III. SERVICE AGREEMENT. The following are the terms of the service agreement between the City of Three Rivers (CCN **12642** and _____).

- A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System.
- B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent prior to initiating new water service, when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours.
- C. The Water System shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic reinspection.
- D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises.

CITY OF THREE RIVERS

SERVICE AGREEMENT

- E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.

IV. ENFORCEMENT. If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

CUSTOMER'S SIGNATURE

DATE

CITY OF THREE RIVERS

P.O. BOX 398
THREE RIVERS, TEXAS 78071
(361)786-2528
FAX (361)786-3281

CITY POLICY INFORMATION FOR NEW CUSTOMERS

City utility bills are mailed around the 1st of each month. The bills are due on or before the 20th and on the 21st you are charged a \$5.00 late fee. If we do not receive your payment on the last day of the month, you are subject for disconnection and a \$30.00 fee. A night deposit is located by the front door for your convenience. You may also pay your bill on our website www.gothreerivers.com. You will go to outside city limits and you will need your account number, including dashes.

It is the customer's responsibility to contact City Hall when wanting to disconnect services. Your deposit is refunded after disconnection or after paying by the due date, the 20th of each month, for 12 consecutive months.

The City of Three Rivers offers a convenient option for your utility payment to be automatically drafted from your bank account. If you choose this option, we can draft from your bank account around the 3rd of each month, after you complete the attached form authorizing us to do so.

PARTIAL PAYMENTS AND/OR PAYMENT ARRANGEMENTS ARE NOT ALLOWED!

Sign _____ Date _____

Thank You,

City Hall



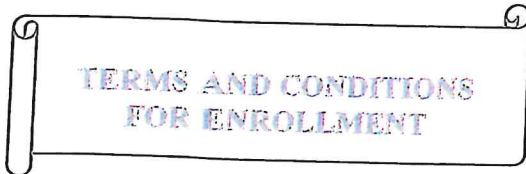
Authorization Form for Bank Drafting Your Monthly Utility Bills:

For your convenience....

AUTO-PAY

Pay your monthly utility bills automatically from your checking or savings accounts. It saves time and money – no checks to write, no postage, no fees for the service. Bills will always be paid on time!

You will continue to receive a monthly utility bill indicating water consumption, amount owed and due date. The total amount of your bill is electronically deducted from your checking account, on the 3rd of each month, or the next business day. Financial institutions list automatic payments on their monthly account statements.



You are responsible for contacting your financial institution prior to signing the authorization form below:

- To ensure your institution's participation, and
- Determine bank fees applicable for this service.

It could take up to 2 billing cycles before the automatic deduction will occur. In the meantime, please continue to pay. Your bill will indicate that electronic bank drafting is effective with the stamp "PAID on date".

A fee of \$30.00 for each "insufficient funds" will be assessed by the City. Please call your financial institution regarding questions on fees they may charge separately. The city will remove your account from bank drafting for two "insufficient funds" within a 12 month period (1 year). You will then be ineligible to participate in AUTO-PAY for the next 12 months.

To remove your account from the AUTO-PAY, written authorization must be received in the Utility Billing Office at least 30 days prior to the effective bill date.

<input type="checkbox"/> New <input type="checkbox"/> Change
<input type="checkbox"/> Set up date _____
<input type="checkbox"/> Pre-note date _____
<input type="checkbox"/> First draft date _____
OFFICE USE ONLY

I have read and agree with the terms and conditions.

Please initial: _____ INITIAL HERE

I authorize the City of Three Rivers to debit my account each month for the amount of services billed on my water/sewer/garbage/recycle utility account. I also authorize my financial institution, below, to debit same amounts from my account.

Name of Financial Institution

City State Zip Code

Financial Institution Phone Number

Please check the appropriate boxes:

Routing #: _____ Account #: _____

Type of account:

_____ Checking Account _____ Savings Account

Please Print:

Customer Name

Address

City State Zip Code

Signature (s) SIGN HERE

E-Mail Address

Date

Utility Account Number

Daytime Telephone Number

PLEASE INCLUDE A VOIDED CHECK SO THE CORRECT BANKING INFORMATION CAN BE RECORDED

DRAFT DATES WILL BE ON THE 3rd OF EACH MONTH OR THE NEXT BUSINESS DAY

City of Three Rivers

P.O. Box 398
Three Rivers, TX 78071
361-786-2528
Fax 361-786-3281

TO CCN 12642 WATER CUSTOMERS

WHILE THE CITY IS OBLIGATED TO PROVIDE FIRE BLOWS (FIRE HYDRANTS AND WATER LINES LARGE ENOUGH TO SUPPLY SUFFICIENT VOLUMES OF WATER TO SUCH FIRE HYDRANTS) WITHIN THE CORPORATE CITY LIMITS OF THREE RIVERS, FIRE FLOWS ARE NOT A FUNCTION OF THE POTABLE DRINKING WATER SERVICE LOCATED OUTSIDE THE CORPORATE CITY LIMITS OF THREE RIVERS. THE POTABLE DRINKING WATER SERVICE LOCATED OUTSIDE THE CITY LIMITS OF THREE RIVERS WAS NOT DESIGNED OR BUILT TO HANDLE OR PROVIDE FIRE FLOWS. THE CITY DOES NOT HAVE THE OPTION (BUT NOT THE CURRENT CAPABILITY) OF PROVIDING EXTRA WATER SERVICE CAPACITIES THAT COULD BE USED FOR FIRE FLOW BUT THIS CANNOT BE DONE WITHOUT THE CITY ASSUMING A LARGE LIABILITY FOR A SERVICE. IT IS NOT REQUIRED TO PROVIDE AND CANNOT PROVIDE UNIFORMLY TO ALL PORTIONS OF THE CCN BECAUSE OF PHYSICAL RESTRAINTS AND FINANCIAL REASONS.

IF THE CITY DECIDES IN THE FUTURE TO PROVIDE FIRE FLOW CAPACITY TO A SPECIFIC DEVELOPMENT WITHIN THE CCN, IT IS THE DEVELOPER'S OBLIGATION TO PAY FOR ALL COSTS DIRECTLY CONNECTED TO THE PROVIDING OF THIS FIRE FLOWS SERVICE.